

REFRESHMENTS AND/OR COFFEE PERSON(S)

The typical responsibilities of the Refreshments/Coffee person are:

1. Always be on time (at least 10 minutes before meeting begins).
2. Buy (or make, if desired) and bring refreshments, coffee, etc.
3. Keep refreshment costs within reason.

PLEASE REMEMBER:

1. All people with commitments should attend steering committee meetings. Steering committee meetings are for the group's business only, and are held at a different time than the regular meeting.
2. All people with commitments should find someone to fill in if they cannot make the meeting.
3. Our leaders are but trusted servants; they do not govern.