

## **VICE CHAIRPERSON**

The Vice Chairperson is responsible for assisting the Chairperson in conducting the District Service Committee Meetings, and for conducting the meeting in the Chairperson's absence. The Vice Chairperson can also be of assistance in helping to administer the business of the District outside of the District Service Committee Meeting by assisting the subcommittee chairpersons with their responsibilities, and by informing the group secretaries of the chronic absence of their group's GSR. This ensures that all meetings are properly represented and that the individual groups are up to date on the business in their districts.